

Letters of Recommendation Guidelines



Three letters of recommendation are required to complete your scholarship application. The three letters should replace this page in your scholarship application.

- ⌚ **“Letters of Recommendation” forms** are available in your school’s Career Center and counseling or main office.

- ⌚ **One must be from your school:** a coach, teacher, counselor, staff person, etc.

- ⌚ **Two from the community:** an employer, church person, family friend, outside sport coach (recreation) etc. (This may **NOT** be a family member)

- ⌚ **Only three letters may be submitted!**

- ⌚ **If you are having a challenge obtaining three letters,** contact the District Scholarship Coordinator

- ⌚ **Select letters that reflect who you are!**

- ⌚ **Letters MUST be one page only and TYPED and MUST be on letterhead (i.e. name, address, and phone number or school letterhead)!!**